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| SME_BW new | **Mining & Exploration Division Executive Committee**  2019 Annual Meeting  Denver, CO Feb 24, 2019  9am – 12pm |

**AGENDA**

1. **Welcome/Safety Share (Atkinson)**
   1. **Downtown Denver – be aware of safety, conference badges are a giveaway for out of towners**
   2. **Introductions**
2. **Approval of Midyear meeting Minutes (Executive Committee quorum required)**
   1. **Motion passed to approve**
3. **Update on 2019 Annual Meeting** 
   1. **Programming (Graber)**
      1. **Janessa, Chris, Rosa, Erik PAMs**
         1. **31 total sessions**
         2. **202 total presentations**
         3. **41 submitted papers**
         4. **Good quality and variety**
         5. **Reminder for people to fill out Krumb lecture forms**
   2. **Sponsorships (all)**
      1. **Barr, Stantec, Documoto – online parts books**
      2. **Good sponsorship for the auction**
4. **Progress on 2020 Annual Meeting (Blattman)**
   1. **4 PAMs in place – looking for Chairs**
   2. **Request from Tara to trim down sessions for next year – quality not quantity**
   3. **Ruby is chasing down YL for Chairs, recommendation to give a paper first**
   4. **Need PAMs for 2021**
5. **Membership Review (Atkinson/Kral)**
   1. **Decrease of 229, 5% reduction, navigation of website may be causing issues**
6. **Financials (Atkinson/Kral)**
   1. **Bret Wichert has offered to present to committee 10:23** 
      1. **5 different cost centers in M&E. total $500,000 in an investment account**
      2. **Fixed income account, to take pressure off the division. There is interest income coming in every year.**
      3. **12.5M for SME. 9M in WAIMME. The M&E division is significant**
      4. **Suggestion to provide EC quarterly updates on financials**
   2. **$5,000 to be moved to DeWitt scholarship fund – not showing – noted and will be updated**
   3. **$10,000 fund reallocation is showing.**
7. **Awards (Atkinson)**
   1. **Congratulate and note 2019 winners**
   2. **How to increase nominations?**
      1. **Brad A proposed people to get more involved**
      2. **Bill Warfield - Anybody is free to submit, passing through committee for vetting**
      3. **Sam Shoemaker – don’t rely on the EC**
      4. **Tim Arnold – suggestion to make conf call open**
      5. **Cat Joyner – tips on letter of recommendation**
      6. **Janessa H – need to publicize better on social media, emails, local sections**
      7. **Kathleen – Hashtag (#whyminingmatters) challenge on LinkedIn, facebook etc. utilize this on the app. There is going to be a “how to” document sent out**
      8. **Matt B summarized there is systemic avenues and we are adding informal avenues**
      9. **The window for nominations is 3 months – suggestion to make this window larger**
      10. **M&E Division Handbook – community on the website**
8. **Scholarships (Atkinson)**
   1. **Congratulate & note 2019 winners**
      1. **Over 110 applications this year**
      2. **Significant increase in international applications**
      3. **Need to look at financials for Dewitt**
   2. **Changes to Potter and screening questions (Atkinson/Schafer if present)**
      1. **Bob gave a background for the scholarship – graduate not an undergrad**
      2. **Jim H emphasized the importance to keep true to the original intent of the scholarship**
      3. **Need to advertise the scholarship better – work with Carol K**
      4. **23 people applied, zero were eligible**
      5. **Internship is no longer offered with scholarship**
      6. **Updated scholarship description and suggested changes to screening questions were sent to SME to be changed on all instances on website (🡪 Division needs to follow up to ensure this is complete before next scholarship season)**
   3. **Amount and number of scholarships to be given out will be decided by the Executive Committee annually at the Mid-year meeting.**
   4. **Need more participation and reviews of scholarship applicants.**

**10:03 – 10:22 visit from Barb Arnold, Hugh Miller, Dave Kanagy**

**Focus on core values, innovation, member first – new journal, professional excellence – new certification**

**Big thrust is the strategic plan for the next year, Bob S will be tasked with the first implementation year, redesign of website, investment in local sections, focus on show room safety this year**

**Midyear in Vail**

**First inaugural awarding of Murray innovation award**

**Break 10:32 – 10:44**

1. **Rock in the Box Update (Washnock)**
   1. **Publish Division annual report for the next RIB – updated Steve Kral**
   2. **Bob Washnock confirmed as Editor**
   3. **Deadline is the first week of the month before publishing**
2. **Young Leaders Update (Kathleen Tew if present or other YL rep)**
   1. **70 applicants this last year**
   2. **Very diversified, good international representation**
   3. **Will be producing a newsletter regularly**
   4. **4k by 40 campaign – kickoff on Tuesday**
   5. **New subcommittee for the international group**
   6. **Field trip to Cripple Creek yesterday, over 40 attendees**
   7. **Chairing several technical sessions, incorporating student members**
   8. **Hosted ~12 webinars this year**
   9. **Other business?**
3. **Diversity & Inclusion proposal to Education and Professional Development Strategic Committee (Rojas)**
   1. **Discuss logistics for luncheon survey**
   2. **Need a baseline of data**
   3. **Three other luncheons and 1 breakfast in addition to the M&E luncheon**
   4. **Website based – can do survey on smart phones**
4. **SME Updates (Kral)**
   1. **Mineral processing journal – encouraged to check it out**
   2. **New membership manager – Laura Nelson**
   3. **New website will take a year**
   4. **In the meantime refinements will be made on existing websites**
   5. **Thrive Conference may be held in conjunction with 2020 MINExpo in Las Vegas**
5. **SME Research Journal Activities (Mary Poulton/Jurgen Brune if present) – not present**
6. **PhD scholarship funding request from Foundation** 
   1. **Committee needs to vote on whether to support, and an amount, the division would like to contribute to the Foundation for the PhD program.**
   2. **Jim Humphries – objective is to repopulate PhDs into schools in the US. PE exam is completely funded by the foundation. MEC is also funded by the foundation. The program will go on to 2025. Asking for $5,000 from M&E division. General fund is most likely source. Jess Kindler supports this allocation. Bob Washnock also supports. Move to allocate $10,000 from general fund. Seconded and passed.**
7. **Committee Updates** 
   1. **Structure & Governance**
      1. **Bill Warfield – structure of bylaws pretty much in tune**
   2. **Finance**
      1. **Itemized sales of books and periodicals – trending down last 5 years**
      2. **Sections reporting their bank accounts – make sure the association knows who has what**
      3. **More complete forms (who the signatories are) for each section to fill out – greater accuracy of data among current sections – helping with reporting**
      4. **Local sections control $3M**
   3. **GPAC**
   4. **Research**
   5. **Other…**
   6. **Student members committee**
      1. **30 reports this year**
      2. **New rulebook**
      3. **Still trying to expand senior competition**
      4. **New rep**
8. **Other Business Open**
   1. **Bob Washnock – membership decrease is a concern**
   2. **We have lost 1500 members in 5 years.**
   3. **77% of new members are by referral**
   4. **Need 2500 new members a year to sustain growth**
   5. **Make a goal of recruiting 1 new member each**
   6. **It is not just mining engineers and geologists**
   7. **Cat Joyner – bylaws in packet are outdated. 2015 version is available on the website**
   8. **Shaun Graber – handbook action items to be addressed. Pushing to have a hard copy made available**
   9. **Will Wilkinson – accreditation for schools. Have put together some criteria. We are short of geologists and geological engineers to take the training and go to schools. Travel expenses are covered. Good RIB article**

**Adjourn Meeting 11:37**

**Anticipated Attendance:**

**Executive Committee Members**

**Past-Chairperson – Jess Kindler**

**Chairperson – Jamie Dwyer**

**Chairperson Elect – Brad Atkinson**

**Vice Chairperson for Programming – Shaun Graber**

**Vice Chairperson for Program Planning – Matt Blattman**

**Assistant Vice Chairperson for Program Planning – Greg Sutton**

**Secretary – Brad Dunn**

**Rock in the Box Editor – Robert Washnock**

**Young Leaders Representative – Kathleen Tew**

**Members/Guests**

**Rosa Maria Rojas**